

Affinity Club Links New Business Questionnaire



PLEASE RETURN COMPLETED APPLICATION TO:

BRIAN THIEMER

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Submission Checklist



REQUIRED FOR QUOTE

- Statement of Values _____
- Current Financials _____
- 5 Year Loss Runs _____

REQUIRED TO BIND

- Crime Application _____
- Storage Tank Application _____
- Directors and Officers/Employment Practices Application _____
- 5500 Tax Form _____
- Mobile Equipment List _____
- Expiring Schedule of Insurance _____
- Club Handbook and By Laws _____
- Pesticide Application Licenses _____

General Information

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- **Named Insured:** _____
- **Additional Insureds:** _____

- **Address:** _____

- **Phone Number** _____
- **Website:** _____
- **Club Contact:** _____
- **Email Address:** _____
- **Expiration Date:** _____
- **Federal ID #:** _____
- **#of Members:** _____
- **Club Type:** _____
- **# of Holes:** _____
- **401 K Plan:** _____

Club Operations

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Please check all that apply:

Babysitting/Child Care		Sledding	
Barber Shop/Beauty Salon		Skiing	
Beach club		Snowmobiling	
Day Camps		Spa/Masseuse	
Equestrian		Steam Room/Sauna	
Fireworks		Swimming Pool	
Fitness Facility		Tanning Beds	
Hotel/Guest Quarters		Tennis/Golf Pro Shop	
Ice Skating		Tennis/Paddle Courts	
Marina/Yacht Club		Trap/Skeet Shooting	
Racquet Ball/Squash		Waterfront/Beach	
Restaurant		Weight Room	

Other:

Property

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- **Real Property Value:** \$ _____
- **Total BPP Value:** \$ _____
 - **Contents:** \$ _____
 - **Maintenance Equipment:** \$ _____
 - **Golf Carts:** \$ _____
 - **Members' Golf Equipment:** \$ _____
 - **Computer Hardware:** \$ _____
- **Business Income:** \$ _____

- **Is the clubhouse 100% sprinklered?** _____
- **Square Footage of Clubhouse** _____
- **Does the club have a lightning detection system?** _____
- **What is the protection class of the property?** _____
 - **If PC 8 or 9, what is the water supply?** _____
- **Is Fire Department paid or volunteer?** _____
- **Distance to Fire Department?** _____
- **Is the club eligible for flood insurance?** _____
- **Number of golf carts:** _____
- **Where are the carts stored?** _____
- **Are the carts gas or electric?** _____
- **Are there any renovation plans?** _____
- **Is there a driving range?** _____

Liability

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- **Membership Dues & Fees:** \$ _____
 - Include, Membership Dues, Greens Fees, Cart Fees, Locker Rentals and Room Rentals
 - Do not include, one time initiation fees, assessments, food and beverage
- **Restaurant/Snack Bar/Food Sales:** \$ _____
- **Liquor Sales:** \$ _____
- **Pro Shop Receipts (if club owned):** \$ _____

- **Number of Rounds per year:** _____
- **Who owns the pro shop?** _____
- **Are the tennis and golf pro paid employees or contractors?** _____
- **Are there any dwellings on club grounds?** _____
- **Is there a playground?** _____
- **Does the club have a marina?** _____
- **Does the club have equestrian facilities?** _____
- **Does the club rent the banquet facility? (include # of events)** _____
- **Does the club have fireworks displays?** _____
- **Employee Benefits Retro Date:** _____
- **Pesticide Application Retro Date:** _____

Automobile

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- Does the club currently carry automobile insurance? _____
- Current Carrier _____
- Is comprehensive and collision coverage needed? _____
 - Comprehensive Deductible: \$ _____
 - Collision Deductible: \$ _____
- Does the club have valet operations? _____
 - Operated by : Club Employees Contracted Service

*****Please attach vehicle and driver information*****

Workers' Compensation

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Classification	Payroll
9060	\$

- Does the club require a quote for this coverage?
 - Current Carrier _____
 - Current Policy Period: _____
- Limits
 - Each Accident: \$ _____
 - Disease – Policy Limit: \$ _____
 - Disease – Each Employee: \$ _____
- # of Full Time Employees: _____
- # of Full Time Seasonal Employees: _____
- # of Part Time Employees: _____
- # of Part Time Seasonal Employees: _____

Umbrella

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- Please list umbrella value the club would like quoted:

\$ _____

\$ _____

(Optional quote)

\$ _____

(Optional quote)

- Please check all policies the club's current umbrella includes:

Policy	Included
Commercial General Liability	
Employment Benefits	
Liquor Liability	
Pesticide/Herbicide	
Commercial Auto	
Directors and Officers	
Employment Practices	

Management Liability

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- Does the club need a quote for this coverage to be provided? _____
 - Current Carrier _____
 - Current Policy Period _____

- Continuity Date: _____

- Total Directors and Officers Limit: \$ _____
- Total Employment Practices Limit: \$ _____
- Total Fiduciary Liability Limit: \$ _____

Storage Tank

- Does the club require a quote for Storage Tank Liability?
 - Yes
 - No
 - Zurich Storage Tank Liability Application must be completed prior to binding
- Who is the current carrier for the club storage tank liability?
 - Carrier:
 - Limits:
- Please provide a list of Storage Tanks including AST or UST, Contents, Age, capacity

Tank #	Above Ground or Underground	Contents	Age	Capacity

Swimming Pools

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- How many pools are at the facility? _____
- Where is the pool located? _____
- Is the pool heated? _____
- What are the hours of operation? _____
- Is there a lifeguard on duty at all times? _____
- Are all the lifeguards certified? _____
- Number of Lifeguards _____
- Are there waterslides? _____
- Are there diving boards? _____
- If yes, what height? _____
- Is the diving board used competitively? _____
- If yes, how often? _____
- What is the depth of the diving/sliding area? _____
- Is the pool fenced by a gate at least 4 feet high? _____
- If yes, is the gate self closing? _____
- Are proper swimming pool rules posted? _____
- Who is responsible for the pool maintenance? _____
- Is the pool water tested daily? _____
- Are pool chemicals stored in a locked facility? _____

Tennis

- Does the club have any tennis courts? _____
- How many courts? _____
- What is the composition of the courts? _____
- Are the courts lit for night play? _____
- Does the club have paddle tennis courts? _____
- How many paddle tennis courts? _____
- Does the club have a tennis bubble? _____
 - If so additional underwriting may be necessary

Liquor Liability

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- Name on Club's Liquor license: _____
- Is there training for bartenders on Dram Shop Liability (TIPS)? _____
 - Is training ongoing? _____
- Is there formal training for service to intoxicated patrons? _____
- Are only those trained in TIPS allowed to serve alcohol? _____
- What hours are alcoholic beverages served? _____

Day Camps

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- Does the club runs any junior program or day camps? _____
- Is the camp or program open to the public? _____
- Is the camp available to members children only? _____
- What is the counselor to child ratio? _____
- Number of Children in each of the following age groups:
 - Under 5: _____
 - 6-10: _____
 - 10 and older: _____
- Any off premises field trips? _____
- Does the club do criminal background check on all counselors? _____
- How long does the camp run for (# of weeks and dates)? _____
- What are the daily hours? _____
- Does the club provide any transportation? _____
- Does the club have a playground _____

Skeet and Trap

- What is the age requirement to participate? _____
- Does the applicant provide equipment/firearms/ammunition? _____
- Is alcohol allowed at any time? _____
- Are there written safety guidelines? _____
- Are safety rules posted? _____
- Is there a maintenance schedule/program? _____
- Are all activities supervised by a club employee? _____
- Is hearing and eye protection provided/required? _____
- How is the range separated from the rest of the facility? _____
- Is the range locked when not in use? _____

Additional Information

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- Please describe any additional operations, management, day to day activities, finances, procedures, or practices that should be brought to the attention of the insurance carrier?

- Signature: _____
- Title: _____
- Date: _____